

Sample Project on Tribal development

1. This is sample project. You can edit it as per your requirements, depending on your local needs.

2. All the field in **RED COLOUR** have to be filled with your details.

3. PI note that NO INSTRUCTIONS on phone or by e-mail will be supplied on filling up the information. Its easy and you can do it.

PI see our disclaimer on our website

<http://ngosuresh.webnode.com>

Attach the following documents with your proposal

4. Registration certificates 1860 or equivalent
5. Bye laws of your organization
6. Audit reports for last 3 years
7. Annual reports for last 3 years
8. Photographs of previous works (If any)
9. Submit proposal in duplicate.
10. Covering letter & resolution must be on your letter heads.

**MINISTRY OF TRIBAL AFFAIRS
GOVERNMENT OF INDIA
NEW DELHI**

PROPOSAL FOR SEMINAR ON TRIBAL DEVELOPMENT

LOCATION
DISTT -

SUBMITTED BY-

**Name of organization,
Complete postal address
PIN:-
Tel :-
E mail :-**

PRINT THIS LETTER ON YOUR LETTER HEAD

To,

The Secretary,
Ministry of Tribal Affairs,
Government of India
Shastri Bhawan
New Delhi-110001

SUB - Submission of the project proposal for organizing a three days seminar on tribal development.

Respected Sir,

Please find enclosed here-with a detailed proposal for organizing a three days seminar on tribal development and to discuss / identify the problems of tribals of **LOCATION** Distt -, State -

Yours good-self is requested to consider the proposal favorably for sanction and oblige.

With regards,

Yours Sincerely,

(.....)
Authorized Signatory

INTRODUCTION TO THE ORGANIZATION

..... (name of organization) is a registered voluntary organization. It has the registration No..... Dated under the societies registration act of 1860. It is also registered under the Bombay Public Trust Act of 1950, and the No is Dated The organization is mainly involved in the welfare activities.

ADDRESS FOR CORRESPONDENCE & CONTACT PERSON

(Name of contact person)
President / Secretary,
(Complete postal Address)
Tel :-

LOCATION OF THE PROJECT

AT-, Post -, Distt -, State -
.....

BACKGROUND OF THE PROJECT

Explain the problems faced by tribals of your area in 250 words.

THEME OF THE WORKSHOP

The main theme of the workshop is to analyze the situation, generate awareness among the tribals, sort out the solution for their upliftment, and guide them for some income generation source.

SIGNIFICANCE OF THE THEME RELATED TO TRIBAL DEVELOPMENT

After analyzing the situation, the observations will be noted. The organization will try for their more income generation so as to increase their income to feed their children properly.

LEVEL OF PARTICIPANTS AND THEIR NO

The participants in the programme will be the affected tribals of the target area. Tribals from the nearby area will be called to attend the programme. Expected numbers of the tribals are 200.

Resource persons who will be called for the programme are as under-

1. Guardian Minister
2. Commissioner
3. Collector / District Magistrate
4. Local MP/MLA
5. Doctors
6. Social Workers
7. Representative of Forest Deptt
8. Representative of Education Deptt
9. Representative of Food & Drug Deptt
10. Technical experts to guide on bamboo arts for additional source of income to tribals

DURATION OF WORKSHOP

The workshop will be organized for a period of three days at

Location -

PROGRAMME

FIRST DAY

Time	Topic	By
10AM to 12 Noon	Inauguration	Hon Guardian Minister Commissioner, Collector, Local MP/MLA and their speeches on main aims of this seminar
12 Noon to 2 PM	BREAK FOR LUNCH	BREAK FOR LUNCH
2PM to 3.30 PM	Speech-Present situation, Reasons	Hon District Magistrate
3.30 PM to 4.30 PM	Speech – General health	Speech by Doctor General Physician
4.30 PM to 5 PM	BREAK FOR TEA	BREAK FOR TEA
5PM to 6 PM	Speech - Physical & mental growth in children	Speech by Doctor Psychiatrist.
6PM to 7PM	Speech cum demonstration on YOGA	By Social worker

SECOND DAY

10AM to 11 AM	Speech – Alternatives to increase tribals income	By social worker
11Am to 12 Noon	Speech-Removal of blind faith among tribals	Representative of Education Deptt.
12 Noon to 1.30 PM	BREAK FOR LUNCH	BREAK FOR LUNCH
1.30PM to 3PM	Govt Schemes /facilities to tribals	Representative of Food & Drug Deptt.
3PM to 4PM	Govt Schemes /facilities to tribals	Representative of Forest Deptt.
4Pm to 4.30 PM	BREAK FOR TEA	BREAK FOR TEA
4.30 PM to 7PM	Demonstration and training on bamboo products for	Organizer NGO & General Manager, DIC, State

	additional source of income	Government
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THIRD DAY

10 AM to 12 Noon	Speech-Marketing of product/Formation of SHG	Organizer NGO
12 Noon to 1.30 PM	BREAK FOR LUNCH	BREAK FOR LUNCH
1.30 PM to 4PM	Debate, discussion, output of seminar, preparation of draft report for submission to Ministry of Tribal Affairs, GOI, New Delhi	Various participants will take part and put their views. A panel of 3 members Viz. (Head of NGO) Doctors, General Manager, DIC, State Government will prepare the output report of the seminar for onward submission to the Govt of India.
4PM to 4.30PM	Tea Break	Tea Break
4.30PM to 7PM	-----do-----	-----do-----

COST ESTIMATES

S.No	ITEM	AMOUNT
1	Rent of hall (3days X 5000/-per day)	15,000=00
2	LODGING/BOARDING OF RESOURCE PERSONS (Rs 500 per day X 3 days X 15 Nos)	22,500=00
3	Advertisement / Publicity	10,000=00
4	TA to resource persons (Rs 1000 X 15 Nos)	15,000=00
5	Tea exp (Resource persons + participants)	2,000=00
6	Slide/film show	5,000=00
7	Demonstration/Training exp on bamboo products	20,000=00
8	Stationery/POL/Tel/Video CD exp (Video CD for submission to the Ministry of Tribal Affairs , GOI, New Delhi)	15,000=00
9	Contingencies	10,000=00
	TOTAL	1,14,500=00

As the organization is ready to bear the expenses above Rs. 1 lac, Hence the Net grant in aid requested

from the GOI is Rs 1,00,000=00

(In words Rs one lac only)

Organization's share Rs 14,500=00

**Total Project cost -----
Rs 1,14,500=00
-----**

(RS one lac fourteen thousand and five hundred only)

PRINT THIS ON YOUR LETTER HEAD

RESOLUTION

Date –

Time –

Place – At Society's office

Today on date, time & place as above all the members of the society gathered at the society's office to attend the Boards meeting and to discuss on the following subject –

Sub :- (1) To take a resolution for submission of the proposal for “**Seminar for tribal peoples income generation** “ At –.....Post.....-Tal -.....

Distt – State -.....

(2) To authorize **Shri**, President of the organization to complete all the formalities with the Govt Deptts for completion of the project.

Today's meeting started under the chairmanship of the society's President **Shri**, As per the above subject, he explained the need of **Income generations to tribals** .

All the members of the society agreed to submit the proposal to Govt of India and decided unanimously the following –

1. To authorize **Shri**, of the organization to complete all the formalities with the Govt Deptts for completion of project and to sign wherever required on behalf of the organization and for benefit of the organization.

As a token of their consent all the members have signed on this Resolution and at last the chairperson of the today's meeting declared to have passed the today's resolution unanimously.

Signature

(.....),
President

(TRUE COPY)

